

Applicant Mr John Davies
 Royal Wootton Bassett Arts Festival
 Charity Number: 1135906
 56 Byron Avenue

Royal Wootton Bassett
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Current Status: Application Submitted

1. Project title? (Max. 8 words Eg. Tinkleton Village Youth Transport Project)
***required field**

RWBAF November Concert Project

2. Project summary: (100 words) *required field

The Festival aims to provide performance and participation opportunities for young people beyond the scope of school. We work with the schools teachers in the community and local musical and drama organisations to achieve this. Following the pattern of our 2015 November Concert we are planning to bring together local singers and instrumentalists for programme with a hint of Shakespeare. The Concert will be on Sunday evening 6th November 2016 with a final full rehearsal in the afternoon. There will be weekly rehearsals during the previous four months. Once again we will involve higher grade young players in the Orchestra and this time add young singers to the Choir. We will work particularly with RWB Academy on this. The new aspect of the project is to offer the chance to some of the higher grade pianists and instrumentalists from the June Festival to play a movement of a concerto with the Orchestra.

3. Amount of funding required: *required field

- £0 - £1000
 £1001 - £5000
 Over £5000 (Please note - our grants will not normally exceed £5,000)

4. Which Area Board are you applying to? Not sure? [-check on a map](#) *required field
 Royal Wootton Bassett & Cricklade

5. What is the Post Code of where the project is taking place?(If the application is for something that will move around to different locations please insert the post code for where it will be based for the majority of the time.) *required field
 SN4 7HG

6. Please tell us which theme(s) your project supports: *required field

- Informal education
 Youth work/development
 Sport/Leisure
 Residential
 Arts/Culture

- Employment or training
- 1:1/group work
- Community Project
- Community Safety
- Volunteering
- Environment
- Health
- Other

If Other (please specify)

7. About your project

**Please tell us about your project (a strong application will address all of the following):
*required field**

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

The Festival reinforces the work done in schools and by local music and drama teachers and local organisations. We expect about 30 higher grade students to enter the June Festival. Of these there will be four or five potential soloists. Other young people will be recommended to join the Choir or Orchestra by their teachers. They will contribute 6.00 each towards the costs of music. The adult participants volunteer to join the Choir and Orchestra and also contribute 6.00 towards the music costs. Our experience is that they are very supportive of the youngsters.

8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): *required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

Being affiliated to the British International Federation of Festivals the RWB Arts Festival is fully insured and required to have staff and helpers who have been DBS checked and fully

prepared for each event. The Festival Safeguarding Officer is Mrs.Lisa Williams. During rehearsals and at the Concert Festival officers will be looking after the young people taking part.

9. Monitoring your project

How will you know if your project has been successful? *required field

1. If most of the people who took part last November commit themselves again for 2016.2. If we involve more young instrumentalists in the Orchestra this time.3. If the teachers can help us find some local young singers to join the Choir.4. If we have too many able young soloists wishing to play a concerto movement with the Orchestra.

10. Finance: *required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£ Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

£

Why can't you fund this project from your reserves:

Guided by our auditors and the Charity Commission rules we are building reserves to secure the main Festival events for the two years ahead. For extra projects we seek grants donations and sponsorship and do fund-raising.

We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: *required

Total Project cost £ Please enter in money format **with pence** but no [help](#) pound sign or comma or p. Eg 15000.00

Total required from Area Board £

Part Two: Please itemise your project expenditure and project income *required

Quick tips:

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations

20.00 [help](#)

3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00

4. If your organisation reclaims VAT you should exclude VAT from the expenditure

5. Please ensure you **TOTAL** both columns correctly.

- Expenditure column should equal Total project cost in Part One.

- Income column should equal Total project cost **minus** Total required from the Area Board.

6. Here is an example layout, including how to display in kind contributions [help](#)

Itemised Expenditure eg Materials help	£	Itemised Income eg Our reserves	£	Tick if income confirmed
RWB Academy,G4S hi	£ 100.00	Audience	£ 300.00	<input type="checkbox"/>
Weekly rehearsals for	£ 500.00		£	<input type="checkbox"/>
Hire & purchase of mu	£ 100.00	From participants	£ 300.00	<input type="checkbox"/>
Hire of certain instrum	£ 200.00		£	<input type="checkbox"/>
Publicity & admin	£ 100.00		£	<input type="checkbox"/>
Teachers' expenses	£ 500.00		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
	£		£	<input type="checkbox"/>
Total	£ 1500.00	Total	£ 900.00	

(please ensure you total these columns even if values are 0.00)

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

Yes